

West Virginia University Alumni Band Rental Agreement

I, _____, wish to borrow the equipment described herein from the West Virginia University Alumni Band. I agree to take care of the equipment and ensure its safe return to the WVU Alumni Band Equipment Manager at the Equipment Truck (or other designated location).

- I understand I should furnish my own neck and bits for sousaphones, as well as mallets, sticks, etc., for percussion.

- I understand I am to have equipment returned to the truck at the designated time (TBD and told to me when picking up the equipment.)

- I agree that if I must leave before the end of the game, I will make **PRIOR ARRANGEMENTS** with the Equipment Manager to return the equipment to the truck if instruments are taken into the stands for Homecoming. If the equipment I rent is **NOT** safely returned to the Equipment Manager at the truck, I agree to pay for the replacement cost of the equipment.

Equipment:

Emergency Cell Phone Number:

Rented by:

Inventory Control Number:

Checked Out Status:

Issued by:

Checked In Status:

Checked In by:

John Sinsel, Equipment Manager, WVU Alumni Band

Email: equipment@wvualumniband.org

Phone: 304-288-0583